New program financial plan development including consultation with Budget office.

Important-Please discuss plans with your school's Finance department and Dean before contacting the Academic Planning and Budget Office.

1. **Due to School in Fall 2024**
   - Internal school process for Dean and Financial Administration endorsement of:
     - Budget template
     - Cost Analysis
     - Proposal

2. **Minimum of 6 weeks Prior to Senate Review***
   - Must have final consult with Budget Office to review and finalize:
     - Profitability assessment for Program
     - Final Revision of Financial Plan
     - Endorsed Documents And Budget Support Memo

3. **February 2025***
   - Last day to submit to Budget template for new programs for a Fall 2026 effective.

4. **June 2025**
   - Final date to submit name of approved program for the Fall 2026 admissions cycle.

5. **Fall 2026**
   - First class of incoming students.

* Review with Budget Office, Senate, Including Executive Committees of other schools and the administration. Revisions and response to questions from the parties listed above should be considered in this timeframe.